

# *Office of the Sheriff*

P.O. Box 720 (295 Courthouse Drive)

Hayesville, NC 28904

**Bobby Deese, Sheriff**

06/03/2019

Mr. Beryl Lipton/ MuckRock News

Dept. MR 73902

411A Highland Ave

Somerville, MA 02144-2516

Dear Mr. Lipton,

We have received your email requesting information under the North Carolina Public Records Act related to current contracts and services in our jail.

We will be glad to allow you to inspect records at our office as provided in N.C. Gen. Stat. § 132-6(a), to the extent that: (1) we actually have any such public records in writing; (2) any such records are already compiled; and (3) any such records are not otherwise protected from disclosure pursuant to applicable law.

Upon your inspection of any such records at our office, and upon your request, we will be glad to provide copies of any public records that you are permitted by law to inspect.

Our office is open from 8:00 a.m. to 5:00 p.m. Monday through Friday, with the exception of holidays.

Please call me if you have any questions or need any assistance.

Sincerely,



Sheriff Bobby Deese

Clay County Sheriff's Office

Clay County Sheriff's Office  
North Carolina Public Records Law Office  
P. O. Box 720  
Hayesville, NC 28904

May 28, 2019

This request was originally submitted via email to sheriffdeese@claycountytso.com (error). It was never acknowledged. Due to issues with the original communication method, we are now directing this request to you.

To Whom It May Concern:

Pursuant to the North Carolina Public Records Law, I hereby request the following records:

Contracts and invoices related to the use of communication services at any and all correctional or detention facility locations under the jurisdiction of this agency. This may encompass money transfer, commissary transactions, telecommunication, email, kiosk, video visitation, and mobile tablet services.

Please provide the following relevant materials.

1. Procurement: Any and all open or active Requests for Proposal or similar solicitations regarding the provision, installation, maintenance, or use of communication services (including those related to money transfer, telecommunication, email, kiosk, video visitation, and mobile tablet services). If available or applicable, please provide equivalent materials for video conferencing equipment and other electronic communication and telecommunication services.

2: Contracts and agreements: Any and all active contracts regarding the provision, installation, maintenance, financial requirements, associated commissions, or use of communication services (including money transfer, telecommunication, email, kiosk, video visitation, and mobile tablet services). Please include all associated supplemental materials, including any and all attachments, amendments, and exhibits. Please provide any other materials regarding the terms of service, including the term and expiration date of the current contract, as well as any optional contract extensions. Please include the name of the current telecommunication provider, as well as the services currently being provided pursuant to the agreement. Relevant companies include, but are not limited to, CenturyLink, City Tele Coin, ICSolutions, JPay, and Securus Technologies.

3: Finance records: Any and all financial reports, commission reports, revenue reports, and invoices related to the provision, installation, maintenance, or use of communication services (including money transfer, telecommunication, email, kiosk, video visitation, and mobile tablet services). Please include all usage and fee reports, providing as much segregable data as possible, including, but not limited to, the rate at which the funds were generated, the revenue generated for each service, the timeframe during which the funds were generated, the nature of the communication's payment (collect, prepaid, inmate account), etc. If available, please also provide equivalent materials for video conferencing equipment and other electronic communication and telecommunication services.

4: Policies: Any and all policies related to the use of telecommunication services or any other services provided by companies relevant to parts 1, 2, and/or 3 of this request. Please include all policies regarding the appropriate manner in which inmates may use these services, including those related to the transfer of funds for costs related to these services and restrictions on or requirements for use of these services. If any responsive policies have gone

into effect since January 1, 2016, please provide notes and communications regarding this policy change or adjustment.

Please provide all responsive materials and invoices for the period January 1, 2015 through the date this request is processed.

I am happy to discuss the scope of this request. If this is necessary, please feel free to contact me at this email address for a time to speak on the phone.

The requested documents will be made available to the general public, and this request is not being made for commercial purposes.

In the event that there are fees, I would be grateful if you would inform me of the total charges in advance of fulfilling my request. I would prefer the request filled electronically, by e-mail attachment if available or CD-ROM if not.

Thank you in advance for your anticipated cooperation in this matter. I look forward to receiving your response to this request within 10 business days.

Sincerely,

Beryl Lipton

Filed via MuckRock.com

E-mail (Preferred): 73902-61665045@requests.muckrock.com

For mailed responses, please address (see note):

MuckRock News

DEPT MR 73902

411A Highland Ave

Somerville, MA 02144-2516

PLEASE NOTE: This request was filed by a MuckRock staff reporter. Also note that improperly addressed (i.e., with the requester's name rather than "MuckRock News" and the department number) requests might be returned as undeliverable.